

AGENDA

CHICA-EO General Meeting

DATE/TIME: Wednesday, November 19, 2008 at 10:00 a.m.

LOCATION: Providence Care, Mental Health Site, Kingston Learning Education Centre

RSVP: Shirley McDonald [613-389-9810]
shirleym@kingston.net



#	Agenda Item	Presenter
1.	Welcome and call meeting to order. Introduction of new members/guests. Regrets.	Kathleen Poole
2.	Review and approval of agenda.	Kathleen Poole
3.	Approval of Minutes from September 17, 2008 (pre-circulated).	Kathleen Poole
4. Reports from CHICA Board/Committees/Interest Groups		
4.1	Education Committee	Paul Webber
4.2	Standards & Guidelines Committee	Shirley McDonald
4.3	CHICA Website/CHICA Connections	Shirley McDonald/ Jim Gauthier
5. Eastern Ontario Chapter Business/Reports		
5.1	President Executive meeting report Other communication	Kathleen Poole
5.2	Past-President Library Elections – there will be a election for President Elect	Sue Cooper
5.3	President-elect	Bonnie Carter
5.4	Secretary	Shirley McDonald
5.5	Treasurer	Dana Anderson
5.6	Membership Online membership renewal	Dana Anderson
5.7	Award submissions	Sue Cooper
5.8	CHICA-EO Education	Paul Webber
5.9	Archivist/Administrative Assistant	Carol Whyman
5.10	CHICA-EO Website	Shirley McDonald
5.11	Infection Control Ontario (ICO)	Kathleen Poole Sue Cooper
5.12	Regional Infection Control Networks (RICN)	Janet Allen
6. New Business/Business arising or continuing not covered by the reports		
6.1	2008 Education Conference Report	Kathleen Poole
7. Adjournment		
		Kathleen Poole

Next Meeting: Wednesday, February 18, 2009

Future Meetings: 2009: April 22, June 17, September 16, November 18
 2010: February 17

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**** ROUND TABLE DISCUSSION ****

If you would like your information included in the minutes, please submit a written report to the chapter secretary, Shirley McDonald (preferably email to: shirleym@kingston.net)

LUNCH 12:30 – 13:30 – CAFETERIA OR BROWN BAG

EDUCATION 13:30 – 14:30

“Grand Prix of PPE”

Paul Webber will present a teaching package from the South Western Ontario Infection Control Network for evaluation by members

Attachments	Distributor
1. Map to Mental Health Site	Shirley
2. Videoconferencing Information	Shirley
3. 2009 CHICA-Canada Dates & Deadlines	Kathleen