

**CHICA - EASTERN ONTARIO**  
A Chapter of the  
Community and Hospital Infection Control Association - Canada

**POLICIES & PROCEDURES**

<b>SECTION:</b>	Administrative	<b>NUMBER:</b>	1.4
<b>SUBJECT:</b>	<b>HONORARY LIFE MEMBERSHIP - CHAPTER</b>	<b>PAGE:</b>	1 of 1
<b>ORIGINATED:</b>	October 2002	<b>REVISED:</b>	Nov 06
<b>APPROVED:</b>	Executive 01/11/06		

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**1. PURPOSE**

To recognize individuals who have rendered outstanding service to the Chapter and the profession of Infection Control.

**2. POLICY:**

- 2.1 Honorary Members receive a lifetime membership in the Chapter and complimentary registration for Chapter sponsored educational events.
- 2.2 There shall be no limit to the numbers of honorary members of the Chapter.
- 2.3 No more than one honorary membership shall be bestowed in any given year.
- 2.4 A nomination for honorary membership may be submitted by any member of the Chapter and endorsed by three additional Chapter members.
- 2.5 Election to honorary membership requires a majority vote of the executive and may be held by mail or electronic communication at the discretion of the President.
- 2.6 Unsuccessful nominations may be resubmitted in a subsequent year.
- 2.7 Successful candidates shall receive a letter of congratulation from the Chapter President, with a copy to the President of CHICA-Canada and employer (if applicable).
- 2.8 Honorary members may participate in the affairs of the Chapter in such a manner as may be acceptable to the executive.

**3. ELIGIBILITY CRITERIA:**

Persons appointed as honorary life members of the Chapter should have demonstrated sustained substantial and recognizable service beyond what normally would have been expected. The criteria include but are not limited to:

- 3.1 continuous active membership in the Chapter for a minimum of 10 years.
- 3.2 extensive participation at all levels of the Chapter.
- 3.3 demonstrated leadership and commitment to the growth and unity of the Chapter.
- 3.4 significant contribution to the art, science and practice of infection control through publications, education, research or other professional activities.

**4. PROCEDURE:**

- 4.1 Member proposing the nomination must submit a letter, preferably typed, to the executive describing how the candidate meets the eligibility criteria.
- 4.2 Three additional members of the Chapter, endorsing the nomination, must sign the letter.
- 4.3 The letter and any supporting data available will be sent to the Chapter President.
- 4.4 All information will be distributed to the members of the executive for review. The executive will be asked to vote on whether the nominee sufficiently meets the eligibility criteria.
- 4.5 If there is more than one nominee that successfully meets the eligibility criteria in a given calendar year, then the executive will vote on the first choice for honorary life membership.
- 4.6 Honorary Members will receive a refund of the Chapter membership fee when it is received from CHICA-Canada.

**5. REFERENCES:**

- 5.1 CHICA - Canada Policy # 8.62 (Oct 91)
- 5.2 BCPIC Policy.