



3M Canada Infection Prevention Research Grant

As part of an ongoing initiative to promote innovative infection control and prevention practices in Canadian Health Care, 3M Canada has created a research grant through our Infection Prevention Platform. The research grant is targeted to individual members of the Community and Hospitals Infection Control Association – Canada (CHICA-Canada) for use in research studies. The research grant will be a one-time payment offered on an annual basis.

3M is a diversified, international company with a health care business consisting of more than 10,000 medical, surgical, consumer and home health care, dental and pharmaceutical products. 3M Health Care is committed to supplying reliable products and services that make a difference in the practice, delivery and outcome of health care.

Eligibility

At the time of application, individual candidates must:

- Provide a current curriculum vitae (Principal Investigator) to include current and past contributions to infection control and prevention research education
- Be a Certified Infection Control Professional (CIC) or be pursuing certification with receipt of exam
- Outline of research study, how the grant is to be used, an estimate of the study length
- Provide proof of CHICA-Canada membership in good standing
- Submit three endorsement letters (written by colleagues, other CHICA-Canada members or institution advisor)
- Identify Co-Investigators (Note: The ICP should be the principal investigator; however, a co-submission can be made with a Medical Director or PhD Director.)
- If enrolled in an approved program at a Canadian university, provide proof of registration along with a synopsis of the thesis. (Note: This requirement is relevant only for those submissions where the investigator is currently attending a Canadian university and not currently employed or working as an ICP.)
- Agree to present an oral or poster presentation at a CHICA-Canada conference within one year of completion of the project.
- Agree to submit an article discussing some element of the project to the *Canadian Journal of Infection Control* within one year of completion of the project.

Administration of Award

- One research grant of \$6,000 to the Principal Investigator of the successful application will be awarded annually and presented at the annual CHICA-Canada conference. Also research consultation services will be available from 3M Canada to the grant recipient for a maximum of 10 hours with research related issues or activities to the project.
- 3M Canada Company will provide to the successful recipient early bird conference registration only, excluding pre and post conference registration, one return economy class fare if travel by air, standard hotel room accommodation at the conference hotel excluding the pre and post conference and meals at \$50 per day excluding pre and post conference and the gala dinner event. In the event that the grant is awarded to a team, the Principal Investigator will accept the grant award. If unable to attend, the Secondary Investigator will accept the grant award.
- Winner will be pictured in CHICA-Canada *Canadian Journal of Infection Control*.
- Application deadlines will be announced yearly by way of broadcast email from the CHICA-Canada Membership Services Office as well as CJIC.
- Final judging by a panel comprised of designated representative from 3M Canada Company; Clinical Editor, *Canadian Journal of Infection Control* (CJIC); Director, Education; and Director, Standards and Guidelines or designate from the CHICA-Canada Board.
- Principal Investigator (or Co-Investigator) will be given two (2) weeks to respond to questions on the grant submission from the 3M Infection Prevention Awards Review Committee. Responses to questions may be done electronically via e-mail or typed.
- Successful applicant will be notified in writing prior to the annual conference.
- Unsuccessful applicants will be notified in writing prior to the annual conference.
- Research Grant will be awarded the year the application is accepted. There will be a 25% holdback of funding pending completion of the project and submission of a final summary report to the CHICA-Canada Membership Services Office.
- The research study must be completed in two (2) years. A final written report must be submitted to the CHICA-Canada Board as well as to 3M within three (3) months of completion of research.
- Provide a status report on a yearly basis outlining progress.
- The decision of the awarding committee is final

Note: 3M reserves the right not to select any proposal nor distribute a grant in any given year.

Application Procedure

- Applicants will be required to complete a 3M Canada Infection Prevention Research Grant application form.
- The Principal Investigator cannot hold more than one grant at a time for the same research proposal.
- A maximum of one application per Principal Investigator will be accepted in any competition.
- All applications with co-investigators require signatures from the co-investigators indicating their agreement with the submission.
- Written brief submission must comply with the following:
 - Maximum 5 pages not including references - typed and double-spaced
 - Font 12 pt
 - Margins 1”
 - Topic in the areas of Infection Prevention and Control with a clearly defined description or impact statement, i.e. how the applicant will apply the information gained from the research to infection control and prevention and their role as an Infection Control Professional
 - Appendices may include relevant references (maximum of ten (10) references) and citations applicable to the proposed research including any recent studies related to the research topic, consent forms, measurement tools, letters of support or approval, relevant publications (no more than 3)
 - DO NOT INCLUDE FULL PROPOSALS
 - A letter of understanding which commits the applicant to a submission to the *Canadian Journal of Infection Control* and presentation at a CHICA-Canada conference, with signature and date. See template below.

The 3M Infection Prevention Research Grant will be coordinated through the CHICA-Canada Membership Services Office (MSO). Applications may be obtained from the 3M Canada at 1-800-563-2921 or CHICA-Canada web site (www.chica.org) or by contacting the MSO:

3M Canada Infection Prevention Research Grant

CHICA-Canada MSO
P.O. Box 46125
RPO Westdale
Winnipeg, MB R3R 3S3
Chicacanada@mts.net
Telephone: 1-866-999-7111

Criteria for Review

1. The primary criterion for review will be the **scientific merit**, including clarity of question, originality and appropriateness of methodology.
2. The relevance to Infection Prevention and Control
3. Researcher's ability to control variables to meet proposed endpoints.
4. The impact on the practice of Infection Prevention and Control
5. Qualifications of the Principal and co- investigators; likelihood for success, evidence of adequate supervision if a novice researcher.
6. Strength of the local research environment to support the proposed research.
7. Adequate staff, equipment and resources to carry out the proposed research.

CHECKLIST

To facilitate the processing of your application, please place a checkmark beside the required material enclosed and collate in the order shown below.

Five (one signed original and five legible copies) sets of your application must be received. Please submit checklist with application.

	Enclosed	N/A
Face Sheet (Typed)		
3M Canada Infection Prevention Research Grant Application Form (Typed)		
Research Project Description (Typed, max. 5 pages excluding references)		
Outline of research study, how the grant is to used, an estimate of the study length (Typed)		
Curriculum Vitae of Principal Investigator and Co-Investigator (if applicable) (Typed)		
List of Co-Investigators (Typed)		
Personal and Chapter Endorsements (3) (Typed)		
Proof of CHICA-Canada Membership		
Proof of CIC or Documentation of Exam Receipt		

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Project Description

Write a brief description of project, no more than 5 pages double-spaced, typed – per item 5 of the application procedure. Number each page.

Describe the proposed research using the following headings:

- * Summary of background – Summarize the state of knowledge relevant to the proposal.
- * Rationale for study
- * Study Question
- * Methods – Give details of experimental method to be used; describe data to be collected and the method of data analysis proposed.
- * Potential – Is there a potential for this project to spin off into other research studies
- * Time Frame – To include the starting date and completion date of the project.
- * Investigators – Curriculum Vitae of Principal Investigator.
- * Notice of approval from the Research Ethics Board.

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Justification of Budget

Personnel

Supplies and Materials

Publications

Other (Include Essential Equipment)

Travel

3M Canada Infection Prevention Research Grant

Terms of the Award

As Principal Investigator, I _____
(Print Name)

agree to the following Terms of Award from 3M Canada Company for project:

(Title)

1. **Financial Management**

All funds granted by 3M Canada Company will be held by the Department of Finance, within your institution. A research account will be established in the name of the Principal Investigator who has signing authority.

I understand that 3M Canada Company will not assume responsibility for over-expenditures; nor will 3M Canada Company entertain requests for supplementary funds. I will be personally responsible for expenditures over the total amount of the award.

2. **Notification of Other Awards**

I agree to promptly inform 3M Canada Company that I or other Co-Investigators have been successful in obtaining funds relating to this project from another source.

3. **Inability to Start or Complete Project as Specified**

If I have obtained an award, and find that I/we are unable to begin or complete the project in the specified time, I will inform 3M Canada Company in writing with explanations provided, and intended plan of action.

4. **Absence of the Principal Investigator**

I will notify 3M Canada Company in advance of the intended absence of a Principal or Co-Investigator. If the Principal Investigator plans to be absent for a period of three (3) months or longer, support of a project will be suspended unless alternative arrangements are made for supervising the research, which are satisfactory to 3M Canada Company.

5. Final Report and Financial Statement

Within thirty (30) days of the specified completion date, I will submit a final report outlining the results of the project and including final financial statement, to 3M Canada Company.

6. Technology Transfer Policy

I agree that 3M Canada Company is the owner of patents and intellectual property directly resulting from the research undertaken in this award with royalties to be shared in accordance with the Institution's Policy on Technology Transfer.

7. Publications

All completed research will be submitted for publication, as a first choice, to the *Canadian Journal of Infection Control (CJIC)*.

I agree to submit an article discussing some element of the project to CJIC within one year of completion of the project.

I agree to acknowledge the support of 3M Canada Company in all publications resulting from research undertaken in this award with the following:

“This study was supported by a Grant from 3M Canada Company.”

I will forward copies of publications to 3M Canada Company for reference.

8. Public Relations

I recognize that from time to time I may be asked to describe my research activities in relation to this award for public relations purposes of 3M Canada Company.

I agree to present my findings at a CHICA-Canada Conference within one year of completion of the project, using the Call for Abstracts published for that conference.

I agree to the terms of the award as specified, and so acknowledge by my signature below.

Signature Principal Investigator

Print Name

Date

