

DIRECTOR OF PROGRAMS & PROJECTS

1. 2010 Ecolab Poster Contest

The 2010 Ecolab Poster Contest is being hosted by CHICA Newfoundland/Labrador. The poster theme proposed is “Infection Prevention – It’s Simple!”

2. Programs & Projects Working Committee

The working committee has continued to meet, however, in small numbers, (3-4 persons at each meeting), and therefore meeting notes in lieu of minutes have been taken and circulated to committee members.

Current projects

a) CHICA audit toolkit

In spring 2009, it was apparent that this project was going to extend well beyond anticipated budgetary limits. Therefore it was decided by the board to have one person act as both writer and designer for the audit toolkit. This step was taken in order to streamline the review and feedback process between the CHICA audit toolkit working group, Standards and Guidelines Committee review, Stakeholder review, and to manage the project’s costs being paid by CHICA.

- As of October 31, 2009 the Audit Toolkit Writer position and the Audit Toolkit Graphic Designer positions were combined, with Shirley McDonald being appointed.
- The current Project Leads Anne Bialachowski (CHICA-HANDIC) and Karen Clinker (CHICA-NWO) provided a brief presentation on the toolkit at lunch on Tuesday May 12, 2009 at the national CHICA conference in St. John’s Newfoundland. It is anticipated that a brief presentation will be made again at the 2010 national CHICA conference in Vancouver. Current Audit Toolkit working committee members, in addition to Anne and Karen are Mary LeBlanc, Shirley McDonald and Mary Kristel.
- The audit toolkit working group along with Standards and Guidelines committee has been working hard on the audit tools. A completed launch package was finalized for the 2009 National Infection Control week (October 20, 2009). This package contained 10 approved audits and supporting auditing information (e.g. pre-audit preparation, guidelines for using the audit tools, closing the Loop – feedback, evaluation of toolkit, glossary, annexes, etc)
- The toolkit was launched also included a website headline and an email ‘blast’ and the toolkit website received 570 hits in the first 24 hours after the launch.
- The 17 approved audit tools currently published to the website as of January 31, 2010 include:
 - Hand Hygiene Readiness
 - Hand Hygiene Practice
 - Routine Practices
 - Additional Precautions
 - PPE
 - HD Equipment and Facility
 - Client/patient/residents service unit
 - Unit Kitchen
 - General Cleaning Practices
 - Housekeeping Supply Room
 - Routine Practices in Hemodialysis
 - Clinical Practices in Hemodialysis
 - Hemodialysis Practices to Prevent Transmission of Infection
 - OR Environment

- Routine Practices, Asepsis and Pre-op Care in the OR
 - OR – IPAC Practices/Asepsis
 - OR Patient Practices
- Shirley has also added a "feedback" button to all of the toolkit web pages, so users can send quick comments back about the toolkit. The comments that come to Shirley are collated and shared with the Audit Toolkit Committee/Programs and Projects committee/CHICA Board. Comments can be made anonymously.
 - Shirley will prepare a one-page file with live links to website tools to be added to a travel drive that will be available for CHICA members at the CHICA booth at the national conference.
 - Plans are to provide CHICA audit toolkit articles for the spring and summer editions of the Canadian Infection Control Journal (CJIC).
 - Thanks to all who participated in the review of audit tools, and acknowledgement have been given in the toolkit. Thanks also to the Standards and Guidelines Committee who have worked very hard to review the tools, as well as to other stakeholders who reviewed the tools.

National IP&C Program Audit Tool

- During the Strategic Planning session at the national conference in St. John's one of the deliverables considered was the development of a National IP&C Program Audit Tool.
- As this Tool will be a much broader document, from the individual audits contained in the CHICA Audit Toolkit, it is felt that this should be handled as a separate project. Therefore an initial proposed budget for this project was submitted for Board consideration in November 2009. Further planning work into 2010 is anticipated. .

Revised Procedures for Board Review

- New CHICA Project Form procedure, and an update to the position description for Director of Programs & Projects to include accountability for review/updates to the CHICA Audit Toolkit and other such "evergreen" documents under this portfolio was approved at the November 2009 Board meeting..

Industry Partnerships

A further full-day BD and CHICA 2009 Roadshow, the sixth in the Roadshow series was held Tuesday November 10, 2009 in Victoria B.C. Topics covered included:

- Flu Education
- State of the Nation – A cross Canada Update on H1N1
- *Clostridium difficile* – Prevention and Treatment Strategies
- CR-BSIs – Clinical Practice: Needleless Access
- UTIs – Treatment, Reading Lab Reports
- Positive Deviance

Further road shows and webinars will be considered upon a review of remaining budget for this project and review of an anticipated 2010-2011 proposal from BD.

This has been another busy and productive year!!

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Director Programs & Projects