

## **MEMBERSHIP SERVICES OFFICE**

In 2009, assistance was provided to the Executive, Board and membership of CHICA-Canada in day-to-day administration as well as coordination of special projects. General activities included membership services, input into publication of the quarterly journal, *Canadian Journal of Infection Control*, publication of the 2009/2010 Member and Source Guide, publication of the 2008 Annual Report, 2009 and 2010 Poster Contests, and input into website formatting and content. Specific projects included:

### **Communication**

- Development of a monthly e-newsletter to relay association information to members.
- Discussion with the Clinical Editor and Publisher of the *Canadian Journal of Infection Control* to enhance the journal in content and format.
- With Webber Training, developed Voices of CHICA teleclasses in March and September
- Wrote a quarterly article for the journal, *From the Executive Desk*

### **Infection Prevention and Control Products**

- Developed marketing agreement with the Southwestern Ontario Regional Infection Control Network for distribution of the DVD “Grand Prix of PPE”
- Developed marketing agreement with the Erie St. Clair Infection Control Network for distribution of the DVD “Super Bugs – A Nightmare on Your Hands”
- With Programs and Project committee, created a USB of links and resources to distribute at the 2009 conference
- With Programs and Projects committee, collected songs and games from CHICA members to be added to a USB for the 2010 conference

### **Member Services**

- Launched online membership and conference registration system
- Finalized an agreement with APIC to provide products and services to CHICA members at APIC member rates
- Continued negotiation with Canadian Nurses Association for cross-recognition of CIC examination
- With sponsorship from 3M Canada, developed the first Champions of Infection Prevention and Control Awards to be presented in 2010.
- With sponsorship from BD Canada, assisted in the development of three CR-BSI webinars and three MRSA/*C. difficile* roadshows in Halifax, North Bay and Victoria

### **Association Governance**

- Revised by-laws received Ministerial approval in July 2009
- 2010-2015 Strategic Plan developed and ratified at St. John’s conference
- With President-elect Anne Bialachowski, appointed to Board of Directors of Canadian Foundation for Infectious Diseases
- Chaired Infection Control stream at 2009 Canadian Patient Safety Institute Patient Safety Forum, Toronto
- Attended the 2009 conference of the Canadian Society of Association Executives, Toronto
- Met with CHICA-Canada Corporate Members in St. John’s, May 2009, and in Toronto, November 2009
- With sponsorship from Webber Training, organized two Chapter Presidents teleclasses in 2009

I would like to express my thanks to the Board for its support during the past year and for providing a challenging and fulfilling work environment. I especially thank Kelli Wagner, Shirley McDonald, and Pamela Chalmers for their invaluable assistance in all projects during the year.

*Gerry Hansen BA  
Executive Director*